

## **FANTASTIC OPPORTUNITY WITH ORANGE COUNTY FORTUNE 500 COMPANY!!**

### **SUMMARY**

Directs and controls all costs of confidential company's corporate expansion, including new acquisitions and new buildings for existing branches (company is in the building materials industry and is looking for a candidate that possesses transactional INDUSTRIAL real estate experience) - BACKGROUND MUST INCLUDE THE FOLLOWING: INDUSTRIAL, HIGH TRANSACTIONAL EXPERIENCE, CORPORATE REAL ESTATE, GOOD BUSINESS SENSE/KNOWLEDGE, EXCELLENT MANAGEMENT SKILLS, AND EXPERIENCE DEALING WITH SPACE BUILD OUT.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Monitor and review leases pertaining to all company branches
- Research potential markets and locations for new or relocating company branches
- Pursue and negotiate lease parameters
- Directs supervisory aspects of construction of new branches/facilities
- Weekly review and updates with Management
- Weekly New Store Checklists reviews with Build-Out Team
- Monthly reviews with support department relating to Security and Locking Management.

### **SUPERVISORY RESPONSIBILITIES**

Manages two subordinate supervisors who supervise fifteen employees in the Leasing Administration and Construction departments. Is responsible for the overall direction, coordination and evaluation of these departments. Carries out supervisory responsibilities in accordance with company's policies and all applicable laws. Responsibilities include hiring and firing employees; planning, assigning and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

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