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San Diego Gas & Electric is a regulated public utility that provides service to 3 million consumers through 1.3 million electric meters and 775,000 natural gas meters in San Diego and southern Orange counties. We recognize our people as our single greatest resource and the key to the company's success. If you're looking for a company with career opportunities and upward mobility, we encourage you to explore a career with SDG&E.

**FACILITIES MANAGER (Code 05-0000585):** Responsible for operation of assigned buildings and property including maintenance, environmental control, fire suppression systems, janitorial, grounds, office furnishings, and equipment. Hires, trains, counsels, develop, supervise, monitors work, and appraises performance of facility maintenance employees. Supports customer satisfaction goals and metrics. Insures compliance with OSHA, fire, governmental, and Company standards and policies. Manages all activities and budgets for approximately 500,000 square feet of occupied space including mission-critical sites. Prepares annual operating budgets, regular cost reports, and key measurements for assigned facilities. Prepares and submits proposed multi-year operating and capital plans for each assigned facility, building or property. Acts as the primary client relationship manager to facilitate and support business unit needs. Works with the Area Facilities Manager in defining the needs of buildings and properties in regards to service levels, major maintenance, projects, and budgeting. Interfaces with all levels of management, functional staffs, and contractors, outside agencies and clients. Supports emergency preparedness program and tests facility emergency equipment for assigned area.

**Requirements:** A bachelor's degree in facilities management, business administration, engineering, architecture, a related discipline, or extensive equivalent experience is required. Seven years experience in facility management, leadership, and management is required. A Certified Facilities Manager (CFM) designation, Interior Design certification and other related advanced study is desirable. Ability to strategize, plan, and implement facilities management activities in the contest of corporate goals. Must possess project management experience. Working knowledge of HVAC, electrical and mechanical systems, and communications equipment. Must have the ability to read building drawings, schematics, and specifications. Working knowledge of facility management practices, codes, and regulations affecting facility operation contracts is required. Must have project management skills. Must be able to organize, plan, and coordinate multiple projects. Understanding of cost and budget estimating techniques and key performance measures. Strong problem solving and interpersonal skills required. Must possess excellent verbal and written communication skills. Strong PC skills which include business and project management software tools, spreadsheets, and database analysis tools preferred. A valid California driver's license is required.

For more information on this and other positions, or to apply, visit our web site at [www.sdge.com](http://www.sdge.com)

We are an equal opportunity employer.