

Michael Wilson

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- Objective** Intermediate position in a Facilities Management Department
- Experience**
- September 2007 through November 2008
Architects Orange, Orange, California
Project Manager
- Managed the preparation of construction documents for retail centers, tenant improvements and office / industrial parks
 - Experienced with entitlement, design development, consultant coordination, ADA requirements and client relations
- May 2001 through June 2007
Carlile Coatsworth Architects (CCA), Irvine, California
Project Manager / Team Leader
- Led a team of 4-5 members, with various degrees of experience, through multiple types of projects - Concrete Tilt-ups, Automotive dealerships, Retail and Office tenant improvements
 - Experienced in site design, creating project budgets and scheduling, bid process, consultant coordination and maintaining client relationships
- September 1999 through April 2001
KB Home Architecture Division, Pomona, California
Project Manager / Facilities Planner
- Designed "Studio" concept showrooms throughout the U.S. and negotiated with vendors to reduce construction costs
 - Oversaw the design and construction of company corporate offices
 - Managed a residential production team for Colorado and Reno divisions
- April 1988 through August 1999
Rengel + Company Architects, Tustin, California
Project Manager
- Supervised production of construction documents for Commercial, Industrial Manufacturing, Medical and Retail Tenant Improvements
 - Space planned office and industrial projects ranging from 1,000 s.f.- 50,000 s.f. and designed retail and restaurant tenant improvements
 - Coordinated consultants, city submittals, client and jobsite meetings
- Education**
- UC Irvine Extension, Irvine, California**
- Facilities Management Certificate Program
 - Completed June 2010
- Manhattan Technical School, Manhattan, Kansas**
- Graduate of 2 year Architectural Program
 - 1986 through 1988
- Professional Affiliation** **International Facility Management Association-Orange County Chapter**